



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

*Agency Name*

Supplier : COPYLANDIA OFFICE SYSTEMS CORPORATION  
 Address : SGT. Bumatay Cor Katarungan, Brgy. Plainview, Mandaluyong City

P.O. No. : 23-04-0144  
 Date : 12 2 APR 2023  
 Mode of Procurement: DIRECT CONTRACTING

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pasig City Children's Hospital Delivery Term : refer to Terms of Reference  
 Date of Delivery : \_\_\_\_\_ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
<b>CONSUMABLES FOR DEVELOP PHOTOCOPIER INEO+ 277 (Serial No.:A798147100056)</b>					
1	PIECE	1	Dev Unit DV214 Black (for Photocopier INEO+ 227)	21,000.00	21,000.00
2	PIECE	1	Drum DR214 Black (for Photocopier INEO+ 227)	19,000.00	19,000.00
3	CARTRIDGE	1	Imaging Unit IU214 Cyan (for Photocopier INEO+ 227)	35,000.00	35,000.00
4	CARTRIDGE	1	Imaging Unit IU214 Magenta (for Photocopier INEO+ 227)	35,000.00	35,000.00
5	CARTRIDGE	1	Imaging Unit IU214 Yellow (for Photocopier INEO+ 227)	35,000.00	35,000.00
6	TUBE	5	TONER TN221 Black (for Photocopier INEO+ 227)	9,000.00	45,000.00
7	TUBE	2	TONER TN221 Cyan (for Photocopier INEO+ 227)	18,000.00	36,000.00
8	TUBE	2	TONER TN221 Magenta (for Photocopier INEO+ 227)	18,000.00	36,000.00
9	TUBE	2	TONER TN221 Yellow (for Photocopier INEO+ 227)	18,000.00	36,000.00
<b>CONSUMABLES FOR DEVELOP PHOTOCOPIER INEO+ 3550i (Serial No.:a93E141200090)</b>					
10	TUBE	2	Toner TNP79 Black (INEO+ 3350i)	4,250.00	8,500.00
11	TUBE	1	Toner TNP79 Cyan (INEO+ 3350i)	9,000.00	9,000.00
12	TUBE	1	Toner TNP79 Magenta (INEO+ 3350i)	9,000.00	9,000.00
13	TUBE	1	Toner TNP79 Yellow (INEO+ 3350i)	9,000.00	9,000.00
<b>CONSUMABLES FOR DEVELOP PHOTOCOPIER INEO 287 (Serial No.:A7AH14F000012)</b>					
14	TUBE	2	Toner TN 323 Black (INEO 287) ***** Nothing Follows *****	8,000.00	16,000.00
Purchase of Various Toner for the use of (PCCH-Child's Hope). for the use of Pasig City Children's Hospital					

Control No. **4364** **GRAND TOTAL : Php 349,500.00**

**Total Amount in Words** Three Hundred Forty-nine Thousand Five Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
 (Authorized Official)  
 City Mayor

Conforme :

ROMEO A. PECHON, JR.

(Signature over printed name of Supplier)

May 04, 2023

Date

Requisitioning Office/Dept. :  
JOSELITO T. MORETE, MD, MMHOA, DPB  
 (Authorized Official)

Funds Available :  
JUVY A. CUENCO  
 Chief Accountant

Amount : ₱ 349,500.-  
 OBR No. : 100-2023-00-0043-4497